

VOLUNTEER INFORMATION FORM
MONROE MIDDLE SCHOOL
 2800 BAILEY LN. * * * 687-3254

Monroe Middle School is an exciting place to be. There is opportunity for everyone to join us in the activities that go on here. You may wish to volunteer for a specific event or to be here on a regular basis. Either way, we welcome and encourage you to share in our pride. Help Monroe become the school with the most active **VOLUNTEER FORCE** in town!

Mother's Name _____ Home # _____ Work # _____
 Father's Name _____ Home # _____ Work # _____
 Student _____ Grade _____ Student _____ Grade _____
 Volunteer: M T W TH F Best time to reach you: _____
 Availability: morning afternoon E-mail address: _____

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS FORM!

FIRST WEEK OF SCHOOL – Sept.
 _____ Textbook distribution

VISION SCREENING
 _____ Help

CD ROOM
 _____ 1-1/2 hr - am or pm shifts or sub list

SCHOOL NEWSLETTER
 _____ Help with collating, etc. - 1 day/month,
 1-2 hours

CLASSROOM HELP
 _____ Assist teachers/students with tutoring,
 reading, and projects
 _____ Field trips

OFFICE HELP
 _____ 7:20 am - Cover office 1st and/or 3rd
 Thursdays for monthly staff meetings
 _____ 3 hours am, every other week, assist in
 office (phones, attendance, etc.)
 _____ Parent-teacher conferences

LIBRARY
 _____ Shelving
 _____ Textbook return – May/June

GRADE LEVEL ACTIVITIES/TRIPS

_____ 6th grade First Aid
 _____ 6th grade year-end activity

_____ 7th grade year-end trip

_____ 8th grade year-end trip
 _____ 8th grade promotion
 _____ 8th grade dance

FUND RAISERS

_____ Book Fair
 _____ Magazine sale – sorting orders, counting
 money - October

ALL-SCHOOL EVENTS

_____ Chaperone in-school socials, 1:30-3:00 pm

CAFETERIA HELP

_____ 8:00-8:30 am - Supervise cafeteria during
 staff meetings, 1st and/or 3rd Thursdays

Please complete

Your Name _____

Address _____

In case of emergency, please contact:

Name: _____

Phone: Work _____ Home _____

Name: _____

Phone: Work _____ Home _____