

Monroe Middle School – Site Council Meeting Minutes

Recorded by Katherine Kiraly

Meeting Convened on 2/4/09 @ 3:38 P.M.

Members in Attendance:

- Peter Tromba, Dorothy Syfert, Peggy Karotko, Margot Pillette, Molly Hammans, Patricia Polter, Pam Schmieding, José da Silva, Mrs. Kerns, Katherine Kiraly, Student Council Members & Monroe's Ganas Members.

Agenda:

1. Additions: N/A.

2. Equity Committee Report:

- Mission statement created.
- Jonny Lake will meet with Equity Team to discuss diversity activities at Monroe.
- Monroe's welcome sign is finalized and will be in English, Spanish, & Korean.
- School lobby is in the process of being painted etc., in order to be more inviting.

3. Climate Committee Report:

- M&M incentives – Renowned auctioneer will be at Valentine's social to auction off M&M prizes!
- SWIS data is being analyzed on a recursive basis.

4. Parent Committee Report:

- Committee met on 2/3, and Peter Tromba facilitated a parent consultancy.
- Committee goals/objectives include establishing parent networks.
- This Friday - 2/6, is Bingo Night at Monroe.
- Future PTO fund-raising includes a community garage sale in April and a food booth at UO, football games at Autzen Stadium.

5. Student Council Report:

- Student Council offered suggestions for next year's master schedule at their last meeting.
 - Concern raised by student council regarding the amount of passing time in this year's schedule.
 - Student Council suggested that 1 minute be added to passing time next year. This would provide students with a 5 min. transition.
 - Suggestion was made at Site Council for a mid-morning break to be included in next year's schedule.

- Adding a zero period was discussed at Site Council; it could be used as an academic intervention.
- Moving from 3 lunches to 2 was mentioned at Site Council as a scheduling option for Monroe.
- Inclusion of homeroom was also suggested at Site Council as a possible change to the master schedule.

6. Staff Development Requests:

- Site Council approved Lynda Berry's sub request to attend a district workshop regarding Instructional Intervention Progress Monitoring on March 10th.
 - (Cost \$90).

7. Building Budget Process:

- To date the district needs to cut \$22 million from the budget.
- 5% of Monroe's school budget needs to be cut.
- Peter Tromba made a proposal to suspend allocating funds for special instruction and projects until June or August (at Site Council's 1st meeting of 09) but to continue the allotment of funds for normal line items.
- Rational: Why worry staff without the hard figures/numbers?
- Site Council approved the proposal.
- Copy of last year's budget distributed to Site Council Members.
- We looked at last year's budget and 6th, 7th, & 8th were allocated the same amount of money for supplies – fund 100.
- Equalize money allotted to teachers in the P.E. department (from last year to this year).
- Keep foreign language funding equal.
- Keep principal supply fund intact (used for emergencies).
- Keep audiovisual funding the same (line item 73).
- Zero out line item 80 (encyclopedias and almanacs).
- Increase funding for software to \$500 to purchase a copy and licensing agreement for *iworks* (line item 91).
- Suspend allocation of funds to line items 110-114 (class magazine sets) until August.
- Zero out line items 119-125 (special instruction) since they can be submitted later as requests.
- Leave line items 129-130 intact for translation.
- Fund line item 156 for computer replacements (\$5,000). (Aside, unable to use fleet money to fund this).
- Leave line item 167 (hardbound/paperbacks) intact and discuss at later date.
- Zero out line item 174 (equipment).
- Zero out line item 179 (furniture).

8. Staffing Process, Community and Staff Questionnaire:

- 09-10 Staffing Timeline was distributed to Site Council Members.

- Salient dates are:
 - 2/13 – Staffing allocations along with staffing instructions sent electronically to schools.
 - 3/16 - 3/23 – Principals meet with HR staff to input classified and licensed staffing plans for 09-10.
- Staffing ratio is based on student enrollment.
- Peter Tromba wants to get feedback from staff regarding core values and creative, staffing ideas.
 - Staff questionnaire would be used to solicit information and would be comprised of several, important questions (5-10) which will aid Peter regarding decisions about FTE & staffing.

Meeting Adjourned at 5:19 P.M.